



PLACERVILLE PLANNING COMMISSION

Regular Meeting
Tuesday, May 2, 2023
6:00 PM

Town Hall
549 Main Street, Placerville, CA 95667

Planning Commission Members

Ryan Carter
Michael Frenn, Vice Chair
Kris Kiehne
Amy Lepper
Kirk Smith

AGENDA

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG**
2. **ROLL CALL: Carter, Vice Chair Frenn, Kiehne, Lepper, Smith**
3. **CLOSED SESSION REPORT:** *None*
4. **ADOPTION OF AGENDA**
5. **CONSENT CALENDAR**
All matters listed under the Consent Calendar are considered routine and will be enacted by general consent, unless any Commissioner requests a roll call vote, or unless any member of the Commission or Staff or audience wishes to remove an item for discussion.
 - 5.1. [Approve the Minutes of the Regular Planning Commission Meeting of April 18, 2023](#)
6. **ITEMS PULLED FROM CONSENT CALENDAR (if applicable)**
7. **ITEMS OF INTEREST TO THE PUBLIC/PUBLIC COMMENT– NON-AGENDA ITEMS**
This portion of the meeting is reserved for persons wishing to address the Commission on any matter not on the Agenda and the subject matter is within the jurisdiction of the Planning Commission. State law prohibits the Commission from acting on items not listed on the Agenda except by special action of the Planning Commission under specified circumstances.
8. **WRITTEN COMMUNICATIONS – NON-AGENDA ITEMS**
Written comments received on non-agenda items pertaining to business within the jurisdiction of the Planning Commission. These are not items for discussion but can be referred to staff for consideration.
9. **PRESENTATIONS AND EDUCATIONAL WORKSHOP SESSIONS:** *None*
10. **ENVIRONMENTAL ASSESSMENTS / PUBLIC HEARINGS**
 - 10.1. [Site Plan Review \(SPR\) 23-06: Historic District](#). Consideration of a Site Plan Review application within the Low Density Multi-Family Residential/Historic District Zone to modify an existing multi-family residence to: (1) Remove and replace existing roof; (2) Remove dry rot and replace with same material and style; (3) Replace gutters and downspouts; and (4) Find the project categorically exempt from the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15301 and Section 15331; Environmental Determination: Categorically

exempt from CEQA per CEQA Guidelines Section 15301 and Section 15331; Location: 2913 Norman Street, Placerville, CA. APN: 002-122-016; Applicant/Property Owner: Mark Hegarty; Agent: Dena Reed, Mounting Roofing Systems. Staff: Kristen Hunter.

11. CONTINUED ITEMS:

- 11.1. [Approve the Minutes of the Regular Planning Commission Meeting of April 4, 2023 – Continued April 18, 2023](#)

12. NEW BUSINESS

- 12.1. **Election of Officers for 2023 (Chair and Vice Chair):** Per Article 5 (b) of the Planning Commission Bylaws, at the first regular meeting on or after March 1st, the Commissioners shall elect the officers of Chair and Vice Chair for one-year terms. The Chair and Vice Chair shall take office at the following meeting.

Per Article 7(g) of the Commission Bylaws, there must be five members present at the meeting to elect officers otherwise the matter will be continued.

- 12.2. **[Review/Amendment of Planning Commission Bylaws](#):** Opportunity for Planning Commissioners to review and recommend amendments to the Bylaws. Per Article 7 (g) of the Planning Commission Bylaws all five members must be present to vote to repeal, amend or add to the Bylaws.
- 12.3. **Special Committee:** Per Article 6(a) of the Planning Commission Bylaws, the Chair, with the approval of the Planning Commission, shall appoint standing committees and may appoint special committees.
- 12.4. **[Review and Consideration of Dissolution of Resolution 2019-01](#):** Resolution of Intention of the Placerville Planning Commission to Initiate Amendments to the Placerville City Code Regarding Exemption from Site Plan Review Procedure Required Under City Code Section 10-4-9(C)6 for Historic District Review.

13. MATTERS FROM COMMISSIONERS AND STAFF

13.1. Staff Reports:

This item is for staff to update those in attendance of the status of upcoming meetings; recent actions taken by City Council on items previously considered by the Commission; the status or completion of City and community projects; of community-wide activities and events (e.g. Brewfest, National Night Out, Wagon Train, etc.).

13.2. Planning Commission Matters:

For Commission Members this time is for updating other Members of sub-committee work (when applicable); of updating other Members of topics and issues learned at land use and planning conferences, workshops, webinars; general comments regarding planning and land use within Placerville, or other items which may be within the purview of the Planning Commission.

14. ADJOURNMENT

The Planning Commission normally ends its meetings by 10:00 pm. Items remaining on the agenda after 10:00 PM will be continued to the next Planning Commission Meeting. The Commission meets regularly on the first and third Tuesday of each month at Town Hall in the City Council Chambers; additional meetings may be scheduled as needed.

GOVERNING REGULATIONS AND RULES: The Commission conducts all meetings in accordance with the "Ralph M. Brown Act" (California Government Code Sections 54950, et seq.), per the City's Committee, Commissions & Board Policy Manual (City Council Resolution No. 7578), and the Planning Commission Bylaws.

MEETING ACCESS: The City of Placerville wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by 42 U.S.C. §12132 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk (530) 642-5531 at least 72 hours before the meeting, if possible.

CELL PHONES: The Planning Commission appreciates your cooperation in turning off all cell phones.

AVAILABLE INFORMATION: Materials related to items on this Agenda are available for public review in the Development Services Department at City Hall, 3101 Center Street, 2nd floor, during normal business hours. Agendas and Staff Reports are also made available online at the Planning Commission Agenda webpage.

OPPORTUNITY TO APPEAL: Any aggrieved person or persons dissatisfied with a Planning Commission decision may appeal that decision to the City Council within 10 calendar days per Government Code Section 65009. Appeals can be made by any interested party by submittal of a written appeal request and appeal fee to the Placerville City Clerk, 3101 Center Street, Placerville, California, 95667.

PUBLIC COMMENT: Speakers shall step up to the podium microphone to address the Commission and are limited to a presentation of three (3) minutes, unless otherwise determined by the Chair. Groups or organizations are encouraged to select a spokesperson to speak on their behalf.

WRITTEN COMMENT: You may submit your comments by e-mail to pv.planning@gmail.com, or in-person at the Development Services Department, City Hall – 2nd Floor, 3101 Center Street, Placerville, CA 95667. Interested parties are encouraged to provide written materials at least seven (7) days prior to the public hearing to allow distribution with the Planning Commission's agenda and provide adequate time for review by the Planning Commission. Written comments received after the Tuesday prior to the public hearing will be provided to the members of the Planning Commission and will be placed on the back table for public review as part of the full agenda packet.

CERTIFICATION OF AGENDA POSTING

I, Pierre Rivas, Executive Secretary, declare that the foregoing Agenda for the May 2, 2023, Regular Meeting of the Placerville Planning Commission was posted and available for review on April 27, 2023 at the City Hall of the City of Placerville, 3101 Center Street, Placerville CA 95667. The agenda is also available on the City website at www.cityofplacerville.org

Attest: 
Pierre Rivas, Executive Secretary
Development Services Director